

GATESHEAD METROPOLITAN BOROUGH COUNCIL

DEPARTMENT OF EDUCATION

NOTIFICATION OF ABSENCE OF SCHOOL CHILD ON HOLIDAY

Name of Child _____

Date of Birth _____

Address _____

School **LOBLEY HILL PRIMARY**

Class _____

Will be absent from school (give details)

First day of absence _____

First day back at school _____

Owing to my being on annual holiday from my employment

Signature of Parent or Guardian _____

Date _____

This form to be completed by the Parent or Guardian and forwarded to the Headteacher of the school attended by the child, before the commencement of the holidays.

NOTE

Education (Schools and Further Education) Regulations 1981

Regulation 12(1) and (2)

Regulation 12 provides:

1. In pursuance of arrangements made by the governing body of a school, on application made by the parent or other person having charge of a pupil he may be granted leave of absence from the school to enable him to partake of an annual family holiday or go away on an annual holiday.
 2. Save in exceptional circumstances a pupil shall not in pursuance of this Regulation be granted more than 2 weeks leave of absence in any school year.
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